

**REGULAR BOARD MEETING
OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

Central School District #3
Camp Point, Illinois

May 24, 2012

Greg Whitney, Board President, called the Regular Meeting of Central School District #3 Board of Education, Adams County, to order at 7:00 p.m. at Central High School in Camp Point. Roll Call verified that there was a quorum of the Board with the following members present and absent listed below:

<i>Board of Education</i>	<i>Title</i>	<i>Present</i>	<i>Absent</i>
Greg Whitney	President	X	
Mark Rhea	Vice President	X	
Pat Heinecke	Secretary	X	
Ted Lung	Secretary <i>Pro Tem</i>	X	
Randy Jackson	Member	X(Arrived at 7:10)	
Tim Lee	Member	X	
Dean Moore	Member	X	

<i>Administration</i>			
Martin Cook	Superintendent	X	
William Reed	High School Principal	X	
Erica Smith	Junior High Principal	X	
Shannon Griswold	Middle School Principal	X	
Eric Stotts	Elementary School Principal	X	

<i>Staff</i>			
Jodi Myers	Superintendent Secretary/Minutes	X	
Tracy Conley	District Bookkeeper	X	

Following the prayer and pledge, President Whitney called the meeting to order and introduced our guests, Chris Reffett, the new CMS Principal. The Board also acknowledged Shannon Griswold's last night as CMS Principal. President Whitney asked if there were any questions and/or comments from the public pursuant to state statute. Hearing none, the meeting continued.

Motion was made by Member Lee, seconded by Member Moore, to accept the superintendent's recommendation to approve the current agenda.

Roll Call Vote:

Aye: Whitney, Rhea, Heinecke, Lung, Lee, Moore

Nay: None

Absent: Jackson

Motion Carried.

Member Jackson arrived at 7:10 p.m.

Consent Agenda

The April treasurer's report was presented.

Motion was made by Member Heinecke, seconded by Member Moore, to accept the superintendent's recommendation to approve the consent agenda:

1. **April 19, 2012, Board Minutes**
2. **Approval of May Bills (Doc. Reg. #4704)**
3. **Treasurer's Report (Doc. Reg. #4705)**
4. **Accept Bids for Milk and Bread (Doc. Reg. #4706)**

5. 2011-12 Board Meeting Schedule (Doc. Reg. #4707)
6. Accepted Boiler Bid (Doc. Reg. #4708)

Roll Call Vote:

Aye: Whitney, Rhea, Heinecke, Lung, Jackson, Lee, Moore
Nay: None
Absent: None
Motion Carried.

Committee Brief Action Items

BUILDING:

- Work began on removal of chimney.
- Raising visitor section of seating at football field. Will move sections of little bleachers to softball diamond.
- Discussed storage building located on path to football field. Would like to reduce size of building to make more room on path and clean it up.

POLICY:

Policy Committee met on May 24th.

Motion was made by Member Rhea, seconded by Member Jackson to accept first reading of the following policy changes and updates (Doc. Reg. #4709):

- 2:250 E2, Exhibit – Immediately Available District Public and Web Posted Reports and Records.**
- 3:40 Superintendent**
- 4:45 AP, Administrative Procedure – Insufficient Fund Checks**
- 4:60 Purchases and Contracts**
- 4:60 AP1, Administrative Procedure – Purchases**
- 4:120 Food Services**
- 4:170 AP8, Administrative Procedure – Moveable Soccer Goal**
- 5:280 Educational Support Personnel – Duties and Qualifications**
- 6:120 AP1, E1, Exhibit – Notice to Parents/Guardians Regarding Section 504 Rights**
- 6:180 Extended Instructional Programs**
- 6:235 Access to Electronic Networks**
- 6:290 Homework**
- 7:50 School Admissions and Student Transfers To and From Non-District Schools**
- 7:50 AP, Administrative Procedure – School Admissions and Student Transfers To and From Non-District Schools**
- 7:140 AP, Administrative Procedure – Use of Metal Detectors for Student Safety**
- 7:220 Bus Conduct**
- 7:220 AP, Administrative Procedure – Electronic Recordings on School Buses**
- 7:340 Student Records**
- 7:340 AP1, Administrative Procedure – School Student Records**
- 7:340 AP1, E1, Exhibit – Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records**
- 7:340 AP2, Administrative Procedure – Storage and Destruction of School Student Records**
- 7:340 AP2, E1, Exhibit – Letter Containing Schedule for Destruction of Student Records**
- 8:20 E, Exhibit – Application and Procedures for Use of School Facilities**

Roll Call Vote:

Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore
Nay: None
Absent: None
Motion Carried.

Motion was made by Member Lee, seconded by Member Moore to adopt Care of Students With Diabetes policy as presented. (Doc. Reg. #4710)

Roll Call Vote:

Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore

Nay: None

Absent: None

Motion Carried.

Motion was made by Member Rhea, seconded by Member Lee, to accept Jr. High Athletic Cut policy as presented. (Doc. Reg. #4711)

Roll Call Vote:

Aye: Whitney, Rhea, Lung, Lee, Moore

Nay: Heinecke, Jackson

Absent: None

Motion Carried.

FINANCE:

- Discussion on budget. No amendment necessary at this time.
- Transportation is running short. Discussions on cutting back field trips. No action taken at this time.

Motion made by Member Rhea, seconded by Member Moore to cut Thursday detention bus to offset transportation expenses. Thursday detention would move to one hour Saturday and parents would be responsible for getting students to detention time.

Roll Call Vote:

Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore

Nay: None

Absent: None

Motion Carried.

The following fee increases were made to the 2012-2013 Fee Schedule (Doc. Reg. #4712):

Motion was made by Member Heinecke, seconded by Member Whitney to increase student and adult lunches by \$ 0.25, milk from \$ 0.30 to \$ 0.3. Breakfast will remain at \$1.25.

Roll Call Vote:

Aye: Whitney, Heinecke, Jackson, Lung, Lee, Moore

Nay: Rhea

Absent: None

Motion Carried.

Motion was made by Member Jackson, seconded by Member Moore to increase book fees. K-8 will raise from \$38.00 to \$45.00, High School will raise from \$50.00 to \$60.00.

Roll Call Vote:

Aye: Whitney, Heinecke, Jackson, Lung, Lee, Moore

Nay: Rhea

Absent: None

Motion Carried.

Motion was made by Member Moore, seconded by Member Lung to increase Driver's Education fee from \$50.00 to \$75.00.

Roll Call Vote:

Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Moore
Nay: Lee
Absent: None
Motion Carried.

Motion was made by Member Rhea, seconded by Member Lee to begin charging admission to Jr. High and Sr. High track meets to aid in maintenance costs of track. Charging \$2.00/adult and \$1.00/students.

Roll Call Vote:
Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore
Nay: None
Absent: None
Motion Carried.

CURRICULUM:

- Update on recommendations for hire are listed on personnel addendum.

Old Business

The following people were acknowledged for their work with Central Mini-Relay for Life:

- Penny Bauer, Allison Dickhut, Vicki Eilers, Dawn Farlow, Paige Mueller, Amy Shaw, Holly Veach, and Ashley Zimmerman.

The following people were also recognized:

- Vicki Eilers – for her work with the CHS Newsletter.
- Amy Hildebrand – for her efforts in raising funds for the new softball field.
- Carrie Schmidt – for her work for St. Jude, having raised over \$20,000 in 12 years doing Math-a-thons.

Motion was made by Member Rhea, seconded by Member Whitney, to hear the second reading and to adopt the 2012-13 Student Handbook changes. (Doc. Reg. #4713)

Roll Call Vote:
Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore
Nay: None
Absent: None
Motion Carried.

New Business

Superintendent Report

- Softball field opening day was held on Thursday, May 10.
- Update on P/C & Workman's Comp Insurance meeting
- Update on Western Area Benefits Insurance meeting
- Central's Second Mini-Relay for Life a success again. Raising over \$4,600. Member Heinecke brought in pictures to share.

Administrative Building Reports

Administrators presented building reports to the board. (Doc. Reg. #4714)

Executive Session

Motion was made by Member Rhea, seconded by Member Moore, to go into Executive Session at 9:28 p.m.

Roll Call Vote:

Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore
Nay: None
Absent: None
Motion Carried.

Motion was made by Member Lung, seconded by Member Lee, to return to Open Session at 10:40 p.m.

Roll Call Vote:
Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore
Nay: None
Absent: None
Motion Carried.

Personnel Addendum

Motion was made by Member Whitney, seconded by Member Jackson, to honor the existing football co-op agreement with Southeastern School District through 2012-2013, but not renew the contract once it expires.

Roll Call Vote:
Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore
Nay: None
Absent: None
Motion Carried.

Motion was made by Member Moore, seconded by Member Rhea, to adopt the personnel addendum as amended. (Doc. Reg. #4715)

Resignations:

Employee	Position
Nathan Shoopman	Head Jr. High Wrestling
Kindel Kestner	Softball Assistant at Jr. High and High School
Lori Dickhut	Pre-K Aide

Employment of Staff:

Employee	Position	Rate of Pay	Start Date
Kelsey Surbeck	Elementary Special Ed	Per current contract	August 17, 2012
Justin Edgar	Driver's Education	Per current contract	August 17, 2012
Emily Obert	High School Science	Per current contract	August 17, 2012
Jordan Tenhouse	Head Jr. High Baseball		
Alex Ebbing	Assistant Football		
Jordan Tenhouse	Head High School Baseball		
Matt Miller	Vocational Student		
Shelby Davis	Vocational Student		
Taylor Conley	Vocational Student		
Deidre Dieterle	Vocational Student		
Seth Leezer	Vocational Student		

Request for Dock Days:

Employee	Position	Reason for Leave	Timeframe
Mary Elliot Ingram	Special Ed	Maternity Leave	August 20-August 24
Kindel Kestner	Special Ed	Personal	April 25 th
Deb Royalty	Sr. High Secretary	Dock	April 23 rd
Deb Beck	Jr. High Secretary	Dock	April 25 th
Matt Long	Athletic Director	½ Dock	April 25 th
Mandy Johnson	Aide	Bereavement	May 1 st
Beth Graves	Speech Therapy	Dock	May 2 nd
Joy Harris	Custodian	Dock	May 8 th
Lynette Weese	Jr. High Secretary	½ Dock, ½ Pers	May 16 th
Steve Miller	Bus Driver		May 9-May 17

Available Employee Positions:

Jr. High Track
Assistant Baseball Coaches at High School and Junior High
Softball Assistant Coach at High School and Junior High
Junior High Wrestling

Roll Call Vote:

Aye: Whitney, Rhea, Heinecke, Jackson, Lung, Lee, Moore

Nay: None

Absent: None

Motion Carried.

Adjournment

Motion was made by Member Lee, seconded by Member Moore, to accept the recommendation to adjourn the meeting at 11:00 p.m. Upon voice vote, all board members present voted aye. Motion carried.

There being no further business to come before the Board of Education, President Whitney declared the meeting adjourned at 11:00 p.m.

President

Secretary